

CONTROLLER POSITION PROFILE

Name of the Position: Controller

Name of Immediate Superior Position: Board of Governors

Dependency: Controller's Office

1. Nature and Scope

The Controller is the main officer of the control body that verifies and promotes the financial, credit and administrative management controls of the Bank, as well as compliance with the Constitutive Agreement and all the regulations and provisions that govern the Institution.

The Controller dictates the necessary guidelines in the procedures to satisfy compliance with the agreements and decisions emanating from the Board of Governors, the Board of Directors, and the Executive Presidency.

In accordance with the needs, the Controller develops mechanisms that provide information related to the situation of the Bank from the perspective of the effectiveness of policies and programs developed by the Institution.

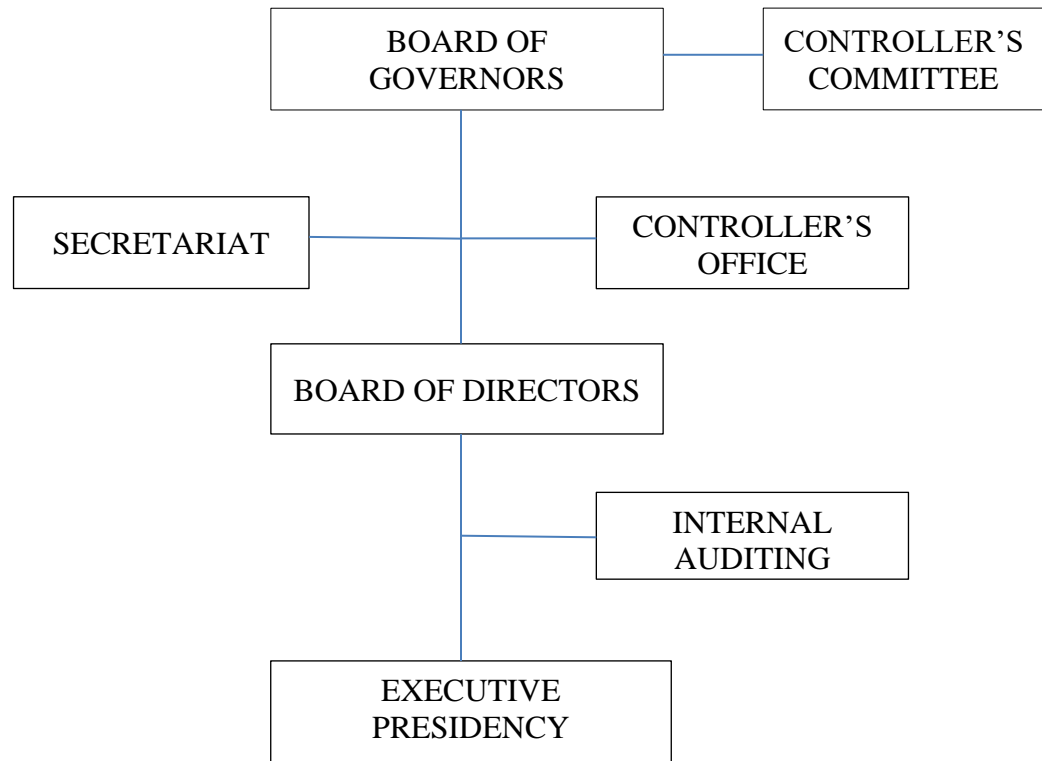
The Controller personally conducts or directs staff in management studies, reinterpretation of suitable financial and administrative data to guide prudent decision-making.

The Controller maintains close relations with the External Auditors, is aware of the scope of the Audit and examines the resulting financial reports to guarantee their logic and accuracy and to express an opinion before the Board of Governors.

Officers go to the Controller to raise their concerns regarding the development of strategies and actively participate through their subordinates in the verification of policies and programs, measuring their impact.

Maintains close relations with the Executive Presidency, with the Executive Vice Presidency and with the Directors of the Bank, as well as with the Governors to keep them informed of the main events of the Institution or any other information that they may require.

2. Organization Chart



3. Principal Functions¹

1. Program and coordinate the tasks and activities to be carried out in the dependency under their charge, as well as assign and direct the tasks of the subordinates and guide them in their execution.
2. Verify compliance with the Constitutive Agreement, as well as the regulations and provisions of the Board of Governors, the Board of Directors, and the Executive Presidency.
3. Advise the Board of Governors and the Board of Directors in all matters pertaining to their competence.
4. Verify compliance with the Bank's policies and programs, in light of the objectives and the impact on the Bank's economic and financial situation.
5. Attend to the consultations or the tasks in the field of the Controller's functions entrusted by the Board of Governors, the Controller's Committee, or the Board of Directors.
6. Submit to the Controller's Committee or the Board of Governors observations on actions by the Board of Directors or the Executive Presidency that, in the Controller's opinion, lack a legal basis or are based on a misinterpretation of the Constitutive Agreement, of the Bank's regulations, of the resolutions and agreements of the bodies of the Institution. Likewise, inform the Controller's Committee of situations that it deems detrimental to the legal order of the Institution.

¹ It should be noted that the Bank is advancing an institutional plan for governance reforms, therefore, the functions of the Controller are being reviewed.

7. Attend the sessions of the Board of Governors and the Board of Directors (except for those whose debates are reserved) with voice, but without vote.
8. Participate as Secretary of the Controller's Committee with voice, but without vote.
9. Regarding the external audit process, the Controller may meet with the External Auditors to discuss matters of the Controller's Office or those matters that the External Auditors consider appropriate. The Controller must also ensure that the recommendations issued by the External Auditors are received, discussed, and applied by the competent areas of the Institution. All of the above must be carried out in coordination with the Auditing Committee, in those matters in which it is competent.
10. Verify that the Institution disseminates and applies the Code of Ethics.
11. Present annually to the Board of Governors, after consideration by the Controller's Committee and knowledge of the Board of Directors, the work plan for the following year.
12. Submit annually to the Board of Governors, after consideration by the Controller's Committee and knowledge of the Board of Directors, the following reports:
 - i. Report on the Bank's economic and financial situation, the results based on the objectives proposed in the Annual Operating Plan (AOP).
 - ii. Report on the contribution of the activities carried out by the Bank to the objectives of CABEI and its efficiency.
 - iii. Report on the liquidation of the Bank's annual budget.
 - iv. Report on the performance of the External Auditors, as well as their independence of judgment.

4. Requirements of the Position

ACADEMIC LEVEL:

Master's degree in a discipline related to the functions of the position.

EXPERIENCE:

Demonstrable experience of at least 10 years in the economic, financial, or banking area with an ascending career in the managerial field.

OTHER REQUIREMENTS:

- Knowledge of financial analysis.
- Knowledge of credit processes.
- Management or executive knowledge at the executive level.
- English language proficiency.

SPECIAL ABILITIES:

- Communication skills.
- Ability to direct and supervise personnel.
- Ability to work as part of a team.
- Analysis and synthesis skills.
- Interpretation skills.

5. Principal Internal and External Relations

INTERNAL:

All the dependencies of the Institution.

EXTERNAL:

External auditors.

External consultants.

International banks.

Final borrowers.